



MINUTES - REGULAR SESSION OF THE BOARD OF TRUSTEES

I. OPENING BUSINESS

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 4:59 pm by Mrs. Connie Schlaefer, Board President.

B. ROLL CALL: Board Members: Connie Schlaefer (President); Cortney Burke (Vice President); Lauri King (Clerk); Janet Bill; James Hoak; Jeremiah Gilbert; Ben Kimbler

C. ADOPTION OF AGENDA: Motion to adopt agenda: King: Second: Burke: 7/0

D. PLEDGE OF ALLEGIANCE: Lauri King led the group in the Pledge of Allegiance.

II. RECOGNITIONS

- A. SUSD Transportation
1. Kathy Bradford
 2. Pat Cecil
 3. Casey Franks
 4. Mary Hill
 5. Craig Barnes

III. PUBLIC COMMENT PERIOD – NONE

IV. COMMUNICATIONS

A. Reports

1. Superintendent Report Jordan Reeves
 - a. [Calendar](#)
2. Department Reports
 - a. Facilities, Maintenance and Transportation – Craig Barnes, Supervisor
 - b. Business Services - Janelle Bryson, Chief Business Officer
 1. [Monthly Budget Report](#)
 2. [Annual Disclosure of Developer Fees](#)

B. Board Reflections

Ben Kimbler	Janet Bill
Jeremiah Gilbert	James Hoak
Lauri King	Connie Schlaefer
Cortney Burke	

V. CONSENT CALENDAR AGENDA

Motion to approve the Consent Calendar Agenda without #V.A.3, 8 & 11: King: Second: Burke: 7/0

Motion to approve #V.A.8 (BP for HS Graduation Requirements): Schlaefer: Second: King: 7/0

Item(s) #V.A.3 (Annual Donations) and V.A.11 (23-24 Academic Calendar) will be brought back at the August Regular Board Meeting.

VI. OLD BUSINESS

A. ACTION ITEM: [Textbook Adoption Request – AP Statistics](#)

Sierra High School is requesting updated course materials for AP Statistics. The text is fully aligned and paced appropriately for students to complete the course prior to the AP exam. The text will be offered in print with technology built lessons to support student learning. At the Regular June 13, 2022 Board meeting was the first request to review the materials and input as presented.

Motion to approve the Textbook Adoption request for AP Statistics: Kimbler: Second: King: 7/0

B. ACTION ITEM: [Superintendent Evaluation / Contract](#)

The Board completed the Superintendent's annual formal evaluation on June 22, 2022 with an outcome of "Satisfactory." Based on the Satisfactory outcome, the Superintendent is eligible for a step increase (equal to the average of the staff), and a COLA (equal to Certificated staff). The term of the contract is also extended a year, now ending June 30, 2025. These changes to salary and term are reflected in the attached contract addendum.

Motion to approve the contract addendum: Burke: Second: King: 7/0

C. ACTION ITEM: [New Course Proposal – Media Arts](#)

The Board is asked to consider the addition of a single pilot course of Media Arts, a concentrator CTE course that will offer students an opportunity to explore and develop basic design principles of visual communication through the use of video, audio, print and web-based platforms. This course will also embed Yearbook, which will add additional skills learned throughout the class. This course request is based on student survey responses that called for a multimedia class. Student data will be collected throughout the pilot to see if a full CTE pathway is warranted.

Motion to approve the Media Arts Course Proposal: King: Second: Kimbler: 7/0

VII. NEW BUSINESS

A. INFORMATION: [Cal Fire Lease](#)

Included in the Board packet for information is a letter from Cal Fire stating an intention to lease Sierra Elementary School with the option to negotiate a future purchase.

B. DISCUSSION/ACTION ITEM: [Capital Outlay Funds – Resolution #01-22/23](#)

Per Board direction it is requested that the attached resolution be approved to close the Special Reserve Fund for Other Than Capital Outlay and deposit the cash balance into the Special Reserve Fund for Capital Outlay.

Motion to approve Resolution #01-22/23: Kimbler: Second: King: 7/0

Board Member	In Favor	Opposed	Absent
Connie Schlaefer	<input checked="" type="checkbox"/>		
Cortney Burke	<input checked="" type="checkbox"/>		
Lauri King	<input checked="" type="checkbox"/>		
Janet Bill	<input checked="" type="checkbox"/>		
Jeremiah Gilbert	<input checked="" type="checkbox"/>		
James Hoak	<input checked="" type="checkbox"/>		
Ben Kimbler	<input checked="" type="checkbox"/>		

C. DISCUSSION/ACTION ITEM: Approval of [Interfund Transfers – Resolution #02-22/23](#)

Education Code Section 42603 provides authorization for temporary interfund transfers, at the direction of the District’s Governing Board. In actual practice, these temporary transfers often need to happen on very short notice (e.g., needing a same-day cash transfer to cover an Accounts Payable run or Payroll). The County Office cannot process these without District Board approval.

Motion to approve Resolution #02-22/23: King: Second: Burke: 7/0

Board Member	In Favor	Opposed	Absent
Connie Schlaefer	<input checked="" type="checkbox"/>		
Cortney Burke	<input checked="" type="checkbox"/>		
Lauri King	<input checked="" type="checkbox"/>		
Janet Bill	<input checked="" type="checkbox"/>		
Jeremiah Gilbert	<input checked="" type="checkbox"/>		
James Hoak	<input checked="" type="checkbox"/>		
Ben Kimbler	<input checked="" type="checkbox"/>		

D. DISCUSSION/ACTION ITEM: Adoption of [Resolutions #03-22/23 through #05-22/23](#), Board Authorization for Temporary Interfund Transfers

General to Deferred Maintenance \$100,000
 General to Capital Reserve \$ 50,000
 General to Cafeteria \$ 92,215

Motion to approve Resolutions #03 through #05-22/23: King: Second: Burke: 7/0

Board Member	In Favor	Opposed	Absent
Connie Schlaefer	<input checked="" type="checkbox"/>		
Cortney Burke	<input checked="" type="checkbox"/>		
Lauri King	<input checked="" type="checkbox"/>		
Janet Bill	<input checked="" type="checkbox"/>		
Jeremiah Gilbert	<input checked="" type="checkbox"/>		
James Hoak	<input checked="" type="checkbox"/>		
Ben Kimbler	<input checked="" type="checkbox"/>		

E. DISCUSSION ITEM: [Resolution #06-22/23 Minimum Fund Balance Policy](#)

The Board has discussed the need to define agree-to minimum reserves for prudent management in an uncertain fiscal environment. The Board will define those thresholds to complete the proposed resolution.

F. DISCUSSION ITEM: Board Self-Evaluation Process

Per Board Bylaw 9400, the Board shall annually perform a self-evaluation. For the past several years, the Board has used the [evaluation tool offered through CSBA](#). The Board agreed to conduct this review in the summer in conjunction with the school year cycle and goal setting. The Board agreed to continue using the CSBA self-evaluation tool, and to dates to complete the questionnaire by the end of July. Results will be reviewed at the August regular meeting. Discussion of results will be held in open session at the August Regular Board Meeting.

G. DISCUSSION ITEM: Goal Setting for the District and Board

The Board and Superintendent will update and refine goals for the 2022-2023 school year. Ideally, the Board should agree on 4-6 goals that align with the District’s vision and strategic goals. These goals also provide the basis for annual Superintendent goals. The Board agreed that the Goals will remain the same.

H. DISCUSSION ITEM: Changes to [Board Protocols](#)

The Board discussed and provided direction on any desired changes to protocol for meetings during the upcoming school year. Items included whether the Board wants to continue to broadcast via Zoom, and whether the Board wants to continue with the two-meeting policy for action items.

The Board will move to a one meeting approval cycle, with items posted as action items. Informational items, not in need of action, will be posted as discussion or information. Board policy updates will continue to be approved via summary of changes. Board members should refer to policies online. Meetings will continue to be broadcast on Zoom.

VIII. ADVANCED PLANNING

A. [Governance Calendar](#)

B. Next Regular meeting date: August 8, 2022 @ 5:00 p.m.

C. Next Special meeting date(s): June 22, 2022 – Budget @ 5:00 p.m.

D. Requested Future Agenda Items:

IX. CLOSED SESSION – 6:36 p.m.

Identify Closed Session Topics

A. DISCUSSION/ACTION: Personnel - Public Employee Discipline / Dismissal / Release / Complaint / Appointment / Employment (Government Code § 54957)

1. Public Employee Evaluation - Superintendent

B. DISCUSSION/ACTION: Potential Litigation (Government Code § 54956.9)

C. DISCUSSION/ACTION: Employee Bargaining Group Negotiations (Gov. Code § 54957.6)

D. DISCUSSION/ACTION: Contracts (Gov. Code 54956.8)4.

E. DISCUSSION/ACTION: Real Property Negotiations (§54956.8)

X. RECONVENE IN OPEN SESSION

A. Adjourn Closed Session and Reconvene Open Session

B. Report Action Taken in Closed Session – NONE

XI. ADJOURNMENT - The meeting was adjourned at 7:16 p.m.

Connie Schlaefer, President

Jordan Reeves, Superintendent

Lauri King, Clerk