



# SIERRA UNIFIED SCHOOL DISTRICT

## REGULAR SESSION AGENDA

Monday, July 11, 2022

5:00 p.m. Public Session

Closed Session Immediately Following

Reconvene in Public Session following Closed Session

Virginia B. Causey Educational Center - Zoom

29143 Auberry Road, Prather, CA 93651

*ALL TIMES NOTED THROUGHOUT THE AGENDA ARE APPROXIMATE*

**MEMBERS OF THE PUBLIC ARE WELCOME AT ALL OF OUR MEETINGS.  
YOUR PARTICIPATION IS ENCOURAGED AND APPRECIATED.**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Jeanette Blunt at (559) 855-3662 ext. 107 for assistance. Notification at least 48 hours (two working days) before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the Superintendent's Office located at 29143 Auberry Road, Prather, CA 93651 during normal business hours. In addition, such writings and documents will be posted on the District's website, [www.sierrausd.org](http://www.sierrausd.org). These proceedings are recorded on podcast and are available for review on the District website.

Join Zoom Meeting

<https://us02web.zoom.us/j/87442214762?pwd=ckNvRHBpdS96SEhiTIZOeFBqL0tNZz09> Meeting ID: 874 4221 4762

Passcode: 190445

PLEASE NOTE: In-person attendance will be open to the public. The meetings will continue to be broadcast on Zoom. Public comment may be made in person or by Zoom during the Public Comment period. Comment on agenda items may also be made in person prior to the board's discussion of that item. Questions or comments arising during the meeting may always be shared with the Superintendent at [jreeves@sierrausd.org](mailto:jreeves@sierrausd.org) or the Board President [cschlaefer@sierrausd.org](mailto:cschlaefer@sierrausd.org)

### Vision Statement

Our vision is to be an exemplary student-focused school district that is highly regarded for the competence and character of our students, the rich connection to our mountain community, and the excellence of our people, programs, and learning environment.

### Mission Statement

Our mission is to inspire, engage, challenge, and support all students to reach their highest level of learning and personal development.

5:00 p.m.

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call – Connie Schlaefer, Cortney Burke, Lauri King, Janet Bill, Jeremiah Gilbert, James Hoak, Ben Kimbler
- C. Adopt Agenda
- D. Pledge of Allegiance

II. RECOGNITIONS

- A. SUSD Transportation
  - 1. Kathy Bradford
  - 2. Pat Cecil
  - 3. Casey Franks
  - 4. Mary Hill

III. PUBLIC COMMENT PERIOD

This section of each regular session is set aside for members of the public to comment on any item within the jurisdiction of the Board. Items will not be discussed or acted upon by the Board at this time. It is an opportunity for the public to be heard by the Board, but is not a forum for Q&A. For items appearing on the agenda, the public may comment during this period, or when the item is called for consideration by the Board. For an agenda item, the public may request to comment by raising their hand when the item is called, or after any staff presentation, but before board discussion or deliberation. Public comment will be limited to 3 minutes per person, 20 minutes per topic. Speakers may not pass their time to another person. All persons addressing the board should state their name for the record.

*NOTE: Background information on Agenda Items is available at the Superintendent's Office and on the district website [www.sierrausd.org](http://www.sierrausd.org) for public review.*

IV. COMMUNICATIONS

- A. Reports
  - 1. Superintendent Report Jordan Reeves
    - a. Calendar
  - 2. Department Reports
    - a. Facilities, Maintenance and Transportation – Craig Barnes, Supervisor

b. Business Services - Janelle Bryson, Chief Business Officer

1. Monthly Budget Report
2. Annual Disclosure of Developer Fees

B. Board Reflections

V. CONSENT CALENDAR AGENDA

A. Routine Business transactions, annual renewal of programs, bids, agreements, notices of public hearings, and proclamations:

1. Approval of Warrants
2. Approval of Minutes
  - a. June 13, 2022 – Regular
  - b. June 22 – Special
  - c. June 29, 2022 – Special
3. Approval of Annual Donations
4. Approval of Contracts – NONE
5. Approval of Sierra Unified School District Safe School Plan
6. Approval of Quarterly Williams Report
7. Approval of CSBA Recommended Board Policy Edits
8. Approval of Correction to SUSD High School Graduation Requirements
9. Approval of Authorized Board Signature Permit / FCOE
10. Approval of Mailing Permit / FCOE
11. Approval of 2023-2024 Academic Calendar

B. Certificated Personnel Items:

1. Resignations/Retirements:

The Governing Board is requested to ratify/approve the following:

- a) Resignation; Teacher; Anna Dennison; effective 6/11/2022.
- b) Resignation; Teacher on Special Assignment; Stacey Thomure; effective 7/23/2022.
- c) Resignation; Teacher on Special Assignment; Jody Hooker-Silva; effective 7/8/2022.
- d) Resignation; Teacher; Karen Low; effective 6/11/2022.

2. Terminations: NONE
3. Employments:

The Governing Board is requested to ratify/approve the following:

- a) New Position; Teacher on Special Assignment; Virginia Santesteban; effective 8/4/2022.
- b) Replacement; Teacher; Aaron Mahowald; effective 8/11/2022.
- c) Replacement; Teacher; Brett Brown; effective 8/11/2022.
- d) New Temporary Position; Teacher; Amber Jones; effective 8/11/2022.
- e) Replacement; Teacher; Taylor Sani; effective 8/11/2022.
- f) Replacement; Teacher, Billy Kimbler-Cantu; effective 8/11/2022.

C. Classified Personnel Items:

1. Resignations/Retirements: NONE
2. Terminations: NONE
3. Employments:

The Governing Board is requested to ratify/approve the following:

- a) New Position; Clerk Typist; Kensington Montgomery; effective 8/9/2022.
- b) Replacement; Food Server; Alena Cassidy; effective 8/15/2022.
- c) Replacement; Food Server; Natalie Phelan; effective 8/15/2022.
- d) Replacement; Food Server; Natalie Phelan; effective 8/15/2022.
- e) Replacement; Food Server; Colleen Hill; effective 8/15/2022.

## VI. OLD BUSINESS

A. ACTION ITEM: Textbook Adoption Request – AP Statistics

Sierra High School is requesting updated course materials for AP Statistics. The text is fully aligned and paced appropriately for students to complete the course prior to the AP exam. The text will be offered in print with technology built lessons to support student learning. At the Regular June 13, 2022 Board meeting was the first request to review the materials and input as presented.

The Board is recommended to approve the Textbook Adoption request for AP Statistics.

B. ACTION ITEM: Superintendent Evaluation / Contract

The Board completed the Superintendent's annual formal evaluation on June 22, 2022 with an outcome of "Satisfactory." Based on the Satisfactory outcome, the Superintendent is eligible for a step increase (equal to the average of the staff), and a COLA (equal to Certificated staff). The term of the contract is also extended a year, now ending June 30, 2025. These changes to salary and term are reflected in the attached contract addendum.

The Board is requested to approve the contract addendum.

C. ACTION ITEM: New Course Proposal – Media Arts

The Board is asked to consider the addition of a single pilot course Media Arts, a concentrator CTE course that will offer students an opportunity to explore and develop basic design principles of visual communication through the use of video, audio, print and web-based platforms. This course will also embed Yearbook, which will add additional skills learned throughout the class. This course request is based on student survey responses that called for a multimedia class. Student data will be collected throughout the pilot to see if a full CTE pathway is warranted.

VII. NEW BUSINESS

A. INFORMATION: Cal Fire Lease

Included in the Board packet for your information is a letter from Cal Fire stating an intention to lease Sierra Elementary School with the option to negotiate a future purchase.

B. DISCUSSION/ACTION ITEM: Capital Outlay Funds – Resolution #01-22/23

Per Board direction it is requested that the attached resolution be approved to close the Special Reserve Fund for Other Than Capital Outlay and deposit the cash balance into the Special Reserve Fund for Capital Outlay.

C. DISCUSSION/ACTION ITEM: Approval of Interfund Transfers – Resolution #02-22/23

Education Code Section 42603 provides authorization for temporary interfund transfers, at the direction of the District’s Governing Board. In actual practice, these temporary transfers often need to happen on very short notice (e.g., needing a same-day cash transfer to cover an Accounts Payable run or Payroll). The County Office cannot process these without District Board approval.

D. DISCUSSION/ACTION ITEM: Adoption of Resolutions #03-22/23 through #05-22/23, Board Authorization for Temporary Interfund Transfers

General to Deferred Maintenance	\$100,000
General to Capital Reserve	\$ 50,000
General to Cafeteria	\$ 92,215

E. DISCUSSION ITEM: Resolution #06-22/23 Minimum Fund Balance Policy

The Board has discussed the need to define agree-to minimum reserves for prudent management in an uncertain fiscal environment. The Board will define those thresholds to complete the proposed resolution.

F. DISCUSSION ITEM: Board Self-Evaluation Process

Per Board Bylaw 9400, the Board shall annually perform a self-evaluation. For the past several years, the Board has used the evaluation tool offered through CSBA. The Board has agreed to conduct this review in the summer in conjunction with the school year cycle and goal setting.

The Board will decide if it wants to continue using the CSBA self-evaluation tool, and agree to dates to complete the questionnaire. Results will be reviewed at the August regular meeting. Discussion of results must be held in open session..

G. DISCUSSION ITEM: Goal Setting for the District and Board

The Board and Superintendent will update and refine goals for the 2022-2023 school year. Ideally, the Board should agree on 4-6 goals that align with the District's vision and strategic goals. These goals also provide the basis for annual Superintendent goals.

The Board will generate a set of annual goals for approval at the next Regular meeting.

H. DISCUSSION ITEM: Changes to Board Protocols

The Board will discuss and provide direction on any desired changes to protocol for meetings during the upcoming school year. Items will include whether the Board wants to continue to broadcast via Zoom, and whether the Board wants to continue with the two-meeting policy for action items.

VIII. ADVANCED PLANNING

A. Governance Calendar

B. Next Regular meeting date: August 8, 2022 – 5:00 p.m.

C. Next Special meeting date(s):

D. Requested Future Agenda Items:

IX. CLOSED SESSION

A. DISCUSSION/ACTION: Personnel - Public Employee Discipline / Dismissal / Release / Complaint / Appointment / Employment (Government Code § 54957)

B. DISCUSSION/ACTION: Potential Litigation (Government Code § 54956.9)

C. DISCUSSION/ACTION: Employee Bargaining Group Negotiations (Government Code Section 54957.6)

D. DISCUSSION/ACTION: Contracts (Gov. Code 54956.8)4.

E. DISCUSSION/ACTION: Real Property Negotiations (§54956.8)

X. RECONVENE IN OPEN SESSION

A. Adjourn Closed Session and Reconvene Open Session

B. Report Action Taken in Closed Session

XI. ADJOURNMENT