



## SEARCH TIMELINE

### Sierra Unified School District Superintendent Search 2021

Note: *Blue italicized text* indicates Board Participation

|                                  |                            |   |
|----------------------------------|----------------------------|---|
| <b>AUG 2021</b>                  | August 9                   | District receives proposed timeline and contract  |
|                                  | August 9                   | <i>Proposal Presentations / Board Selects Firm</i>  |
|                                  | August 23                  | <i>Board Approves Contract</i>  |
| <b>AUG - OCT 2021 Phases 1-4</b> | August 23                  | <i>Board meets with consultants and determines characteristics, skills and qualities desired in a new superintendent; Board publicly announces timeline and procedures for superintendent selection</i> |
|                                  | September 8 and 9          | Consultants meet with staff and community designated by the Board to receive input; Online survey is posted to the district website   |
|                                  | September 6-17             | Online Survey Dates (opens and closes)  |
|                                  | August - October           | Consultants identify potential candidates; Development and posting of recruitment materials and Position Description  |
|                                  | September 20 and October 4 | Advertising and active recruitment; Ad appears in <u>EdCa!</u> , (Two consecutive publications)   |
| <b>SEP-OCT 2021 Phase 5</b>      | <b>October 11, 5:00 PM</b> | <b>Deadline for applications</b>  |
|                                  | September - October        | Consultants complete comprehensive reference and background checks on applicants  |
|                                  | October 21 5:00 p.m.       | <i>Board meets with consultants, reviews all applications and selects finalists to be interviewed</i>   |
| <b>OCT - NOV 2021 Phases 6-8</b> | October 29                 | <i>Board interviews finalists</i>   |
|                                  | TBD                        | <i>Board completes the validation process and makes a final determination on selected candidate.</i>  |
|                                  | November 8                 | <i>Board approves superintendent contract at a <b>regularly scheduled</b> board meeting</i>   |
| <b>TBD 2021 / 2022 Phase 9</b>   | TBD (as mutually agreed)   | New superintendent begins   |