

Position: Agricultural Farm Manager**Salary Schedule:** Classified**Responsible to:** Facilities, Equipment, and Maintenance Supervisor

Summary:

Under direction, to care for the feed of district livestock; to maintain accounting records of the ag farm; and to do related work as required.

Essential Duties:

- Plans, organizes, and personally maintains district's ag farm;
- Oversees the feeding, assists in the insemination, and raising of district livestock;
- Care and feed district livestock;
- Purchases from vendors feed and other farm supplies; prepares feed rations for student's and district livestock;
- Repairs and maintains Ag Farm buildings and equipment;
- Charges students for use of district farm facilities and feed; receives, stores, and issues supplies, processes for payment ag farms bills;
- Posts and maintains journal for the ag farm account;
- Under the supervision of a certificated instructor, provides practical instructions, demonstrations to students in the care and use of heavy farm equipment, and the care in breeding of livestock;
- Performs routine oiling, adjusting, cleaning, and monitoring of controls, timers, and for a variety of motorized and mechanical equipment.
- Performs work in conformance to building and safety code.
- Maintains inventory of supplies; orders parts and supplies as needed.
- Does general maintenance work in the alteration and repair of buildings and other existing structures.
- Operates a variety of farm equipment;
- Operates a school bus in transporting students as needed.
- Performs related duties similar to the above in scope and function as required.
- Perform other duties as assigned.

Ability to:

- Employees in this classification receive limited supervision within a framework of standard policies and procedures.
- Perform semi-skilled general maintenance operations.
- Job incumbents exercise independent judgment in the selection of methods and procedures.
- Performs work in the following building trade areas: Carpentry, Plumbing, Basic Electrical and Welding.
- Apply agricultural principals and methods in animal husbandry techniques to an ag farm program;
- Maintain and repair farm buildings and related equipment;
- Understand and carry out a variety of complex instructions in an independent manner;
- Safely use and operate a variety of hand tools, power tools, and other equipment used for building maintenance purposes;
- Quickly and effectively diagnose maintenance and repair problems and take appropriate action to resolve same;
- Identify asbestos containing building material;
- Perform mathematical calculations using addition, subtraction, multiplication, and division;
- Work safely and effectively on ladders, scaffolding, rigging, and roof of varying heights;
- Meet the physical requirements necessary to safely and effectively perform required duties;
- Establish and maintain effective work relationships with those contacted in the performance of required duties.

Physical Requirements:

- Ability to communicate so others will be able to clearly understand a normal conversation.
- Ability to understand speech at normal levels.
- Ability to work indoors and outdoors in varying conditions of weather and temperature.
- Ability to stand, walk, lift and carry heavy objects.
- Ability to carry, pull, climb, simultaneously use both arms and legs, maintain balance, stoop, kneel, bend repeatedly to repair or lift objects.
- Ability to reach horizontally and vertically, repetitively use fingers or use wrists or hands while twisting or applying pressure, use both hands simultaneously.
- Ability to have rapid mental or muscular coordination.
- Ability to have depth perception and color vision to distinguish electrical wires and be able to distinguish shades.
- Ability to see small details clearly.
- Ability to crawl in confined spaces in buildings and operating tools and equipment.

Education / Credential(s) and/or Other Licensure(s):

- Equivalent to the completion of high school, preferably supplemented by college or vocational course in agriculture or animal husbandry.
- Three years of general farm, agricultural, or related experience which has provided an understanding of agricultural and animal husbandry principals and techniques.
- Possess a valid and appropriate California Driver's License and Type I School Bus Driver's Certificate authorizing to drive all Type I District owned school buses; a safe driving record sufficient for insurability.
- Maintain a current medical certificate (DLS1), at all times.

Job Description: Instructional Aide I
Adopted: December 12, 1996
Revised: January 8, 2004

SIERRA UNIFIED SCHOOL DISTRICT
Tollhouse, California