

Complaint Concerning Instructional Materials
SUSD Exhibit 1312.2 (2)

This form is to be used for complaints concerning the content or use of any specific instructional material.

Prior to filing a written complaint, the complainant must informally discuss the material in question with the principal. If the complainant is not satisfied with the principal's initial response, he/she shall present a written complaint to the principal. Upon receipt of a written complaint the school principal shall acknowledge its receipt and answer any questions regarding procedure. The principal then shall notify the Superintendent or designee and the teacher(s) involved in the complaint.

Name: _____ Date Filed: _____

Address: _____ City/Zip: _____

Home Phone: _____ Other Phone: _____ Email: _____

I wish to complain against the use of the following materials

Title _____

Author _____

Publisher _____

Page numbers _____ (supply photo copies as needed/desired)

Please specify the nature of your complaint regarding the material

Attach additional pages if necessary

Previous attempts to discuss complaint/concern:

Suggestions for an appropriate remedy or resolution of this complaint:

I certify under penalty of perjury that the foregoing statements and attachments are true and correct.

Date: _____ Signature of Complainant: _____

*Please file this complaint form with the appropriate school principal/department head or at:
Sierra Unified District Office, 29143 Auberry Road, Prather, California, 93651*