



**CERTIFICATED PUBLIC SCHOOL EMPLOYMENT APPLICATION**

**Application for:** (exact title as shown on job description)

**INSTRUCTIONS:** Print in ink or type. Complete all sections. If you need additional space, you may attach extra sheets.

NAME (Last) (First) (Middle) (MAIDEN NAME – If applicable)

SOCIAL SECURITY NUMBER

Use of social security number is voluntary. Social security numbers are used for identification purposes only.

STREET ADDRESS OR P.O. BOX CITY STATE ZIP CODE

HOME PHONE NUMBER CELL / MESSAGE PHONE NUMBER (Optional) EMAIL ADDRESS

**TEACHING PREFERENCES:**

List the grade level(s), subject(s), or non-teaching position(s), in order of preference:

|    |    |    |
|----|----|----|
| 1. | 2. | 3. |
|----|----|----|

List other subjects you are qualified to teach; and activities and/or other non-teaching positions you are interested in:

|    |    |    |
|----|----|----|
| 1. | 2. | 3. |
|----|----|----|

**BILINGUAL ABILITY: (Do you speak, read, or write any language other than English?)**

**EMPLOYMENT PREFERENCE:**

\_\_\_\_\_ Full Time \_\_\_\_\_ Student Teaching  
 \_\_\_\_\_ Part Time \_\_\_\_\_ AM Hours  
 \_\_\_\_\_ Substitute \_\_\_\_\_ PM Hours  
 \_\_\_\_\_ Other: \_\_\_\_\_

**LICENSES/CERTIFICATES:**

**California Driver's License** Class \_\_\_\_\_  
 Number \_\_\_\_\_ Expires \_\_\_\_\_  
**Other -** \_\_\_\_\_ Class \_\_\_\_\_  
 Number \_\_\_\_\_ Expires \_\_\_\_\_

**PROFESSIONAL EDUCATION:**

| Name of College or University | Name Of Major(s)/Minor(s) | Degree Received | Dates Attended<br>(start - finish) |
|-------------------------------|---------------------------|-----------------|------------------------------------|
|                               |                           |                 |                                    |
|                               |                           |                 |                                    |
|                               |                           |                 |                                    |

**UNITS:**

1. Number of semester units of graduate work beyond your Bachelors Degree \_\_\_\_\_  
 2. Number of units beyond Masters Degree \_\_\_\_\_ (1 Quarter Unit = 2/3 Semester Unit)

**CALIFORNIA CREDENTIALS NOW HELD:** (If you do not presently hold a valid California teaching credential, please provide whatever information you have regarding your eligibility for certification.)

|      |         |
|------|---------|
| TYPE | EXPIRES |
| TYPE | EXPIRES |

Name and date of California teaching credential you have applied for: \_\_\_\_\_

Have you passed the CBEST (Calif. Basic Educational Skills Test):  Yes  No

Have you passed the MSAT or Praxis (Multiple Subject Assessment for Teachers):  Yes  No

Have you passed the CSET (Calif. Subject Examinations for Teachers):  Yes  No

Have you passed the CLAD/BCLAD or SP395 Certification:  Yes  No

1. Has your credential ever been suspended or revoked?  Yes  No

If "yes," please explain: \_\_\_\_\_  
\_\_\_\_\_

2. How many total years of teaching experience do you have? \_\_\_\_\_

3. Are you or have you ever been a member of the California State Teachers' Retirement System?  Yes  No

**HEALTH DATA:**

1. Date of last physical? \_\_\_\_\_

2. Are you able to perform the essential functions of the job for which you are applying?  Yes  No  
With ( ) Without ( ) reasonable accommodations.

If with reasonable accommodations, please explain: \_\_\_\_\_

**LEGAL INFORMATION:**

1. If hired, can you provide proof of U.S. Citizenship or the legal right to work in the United States?  Yes  No

2. Have you ever, under your name or another name, been convicted of (or pleaded guilty or nolo contendere to) a felony which has not been judicially ordered sealed, expunged, or statutorily expunged?  Yes  No

3. Have you ever, under your name, or another name, been convicted of (or pleaded guilty or nolo contendere to) a misdemeanor? Do not include any conviction for which probation has been successfully completed or otherwise discharged and the case has been judicially dismissed pursuant to Penal Code Section 1203.4.  Yes  No

4. Have you ever been convicted of a crime involving theft or a drug-related crime?  Yes  No

5. Have you ever been convicted of a crime of violence (use/possession of a deadly weapon, assault, battery, stalking, a sexual offense, etc.)?  Yes  No

Explain any "yes" answers: \_\_\_\_\_  
\_\_\_\_\_

**EMPLOYMENT INFORMATION:**

1. Have you ever been discharged by an employer due to a situation involving dishonesty, a crime involving theft, or a drug-related crime?  Yes  No

2. Have you ever been disciplined or discharged by an employer for sexual harassment?  Yes  No

3. Have you ever been suspended or terminated from employment or suspended from a job as a result of allegations which might render you unfit to associate with children?  Yes  No

4. Are you presently on leave status from any public agency?  Yes  No

Explain any "yes" answers: \_\_\_\_\_  
\_\_\_\_\_

How did you hear about us? \_\_\_\_\_ Mountain Press \_\_\_\_\_ Flyer \_\_\_\_\_ Friend \_\_\_\_\_ Other (please specify) \_\_\_\_\_  
\_\_\_\_\_ Internet – Please circle one (Career Builder, SUSD Website, Ed Join, Other)

**BEGIN WITH YOUR CURRENT OR MOST RECENT TEACHING EXPERIENCE:** List all positions you have held during the last five (5) years. If none, indicate your student teaching experience. If additional space is needed, you may attach supplemental sheets or a resume.

|   |  |         |            |                       |  |                        |  |  |
|---|--|---------|------------|-----------------------|--|------------------------|--|--|
| Name of School/Employer   |  | Address |            | City, State, Zip Code |  | Phone                  |  |  |
| School District   |  |         | Your Title |                       |  | Grade(s) or Subject(s) |  |  |
| From  |  | To      |            | Reason for Leaving    |  |                        |  |  |
| <b>May we contact your current employer?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No |  |         |            |                       |  |                        |  |  |

|                         |  |         |            |                       |  |                        |  |  |
|-------------------------|--|---------|------------|-----------------------|--|------------------------|--|--|
| Name of School/Employer |  | Address |            | City, State, Zip Code |  | Phone                  |  |  |
| School District         |  |         | Your Title |                       |  | Grade(s) or Subject(s) |  |  |
| From                    |  | To      |            | Reason for Leaving    |  |                        |  |  |

|                         |  |         |            |                       |  |                        |  |  |
|-------------------------|--|---------|------------|-----------------------|--|------------------------|--|--|
| Name of School/Employer |  | Address |            | City, State, Zip Code |  | Phone                  |  |  |
| School District         |  |         | Your Title |                       |  | Grade(s) or Subject(s) |  |  |
| From                    |  | To      |            | Reason for Leaving    |  |                        |  |  |

|                         |  |         |            |                       |  |                        |  |  |
|-------------------------|--|---------|------------|-----------------------|--|------------------------|--|--|
| Name of School/Employer |  | Address |            | City, State, Zip Code |  | Phone                  |  |  |
| School District         |  |         | Your Title |                       |  | Grade(s) or Subject(s) |  |  |
| From                    |  | To      |            | Reason for Leaving    |  |                        |  |  |

|  |  |
|--|--|
| <b>OTHER EXPERIENCE:</b>   |  |
| 1. Do you have qualifications which equip you to work with culturally different and/or minority groups and multiethnic programs?<br><input type="checkbox"/> Yes <input type="checkbox"/> No<br>If "yes," please explain: _____<br>_____ |  |
| 2. Please explain any work experience you have other than teaching: _____<br>_____   |  |

|   |  |          |  |                                  |  |       |  |
|---|--|----------|--|----------------------------------|--|-------|--|
| <b>PROFESSIONAL REFERENCES:</b> (Include only those who have knowledge of your teaching experience) |  |          |  |                                  |  |       |  |
| Name  |  | Position |  | School/School District & Address |  | Phone |  |
| Name  |  | Position |  | School/School District & Address |  | Phone |  |

- If offered a job with Sierra Unified School District, are you willing to:**
1. Submit a current TB skin test or chest X-ray?     Yes    No
  2. Be fingerprinted (if required) and a background check processed?     Yes    No
  3. Provide original social security card per Fresno County Office of Education regulations?     Yes    No
  4. Abide by all District policies and procedures governing conduct and safety?     Yes    No

**PLEASE READ CAREFULLY AND SIGN:** I certify that the above statements are true to the best of my knowledge and understand that any misstatement of facts contained in this application will be cause for rejection of the application, removal of my name from the eligibility list, or discharge from the Sierra Unified School District. I also understand that fingerprints and a background check must be processed before hiring can be approved.

Signature \_\_\_\_\_ Date \_\_\_\_\_

# SIERRA UNIFIED SCHOOL DISTRICT

## IMPORTANT NOTICE

**THE FOLLOWING WAIVER CONTAINS IMPORTANT LEGAL CONSEQUENCES. THEREFORE, PLEASE READ THE WAIVER COMPLETELY AND CAREFULLY BEFORE SIGNING.**

### **Waiver Agreement**

I, the undersigned applicant for employment, hereby certify under penalty of perjury under the laws of the State of California that all statements contained in my application for employment are true and complete. I understand that if employed, false or incomplete statements on this application shall be sufficient cause for dismissal.

I understand that, as part of my application for employment, a routine inquiry will be made of my former employer(s) requesting information concerning my character, general reputation, personal characteristics, and work habits.

I hereby authorize Sierra Unified School District to investigate my employment background and all of the statements contained in my employment application. I agree to defend, indemnify, and hold the District harmless for its reasonable investigation of my employability.

I hereby waive any past, present, and future claims, based on any theory or theories of recovery, which I have, or which may later accrue to me, against Sierra Unified School District or its officers, agents, or employees, arising by reason of any matter related to the District's provision of information regarding my employment to prospective employers.

I hereby authorize Sierra Unified School District to investigate my employment background and all of the statements contained in my employment application. I agree to defend, indemnify, and hold Sierra Unified School District harmless for its reasonable investigation of my employability.

I authorize any prior employer to provide my personnel file to Sierra Unified School District.

I waive the right to hold those persons whose names I have listed as references and the former employers listed on my employment application liable with respect to any damages which I might sustain as a result of their responses, whether oral or written, regarding my character, general reputation, personal characteristics and work habits.

I authorize a copy of this document to be furnished to my references and former employers.

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Date

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Applicant's Signature

***An Equal Opportunity Employer Notice of Nondiscrimination:***

*The Sierra Unified School District is an Equal-Opportunity Employer and does not discriminate on the basis of actual or perceived race, color, national origin, ancestry, religious creed, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, gender identity, gender expression or sexual orientation, or any other basis protected by federal, state or local law, ordinance or regulation, in its educational program(s) or employment.*