

BYLAWS OF TITLE VI AMERICAN INDIAN ADVISORY COMMITTEE

ARTICLE I- NAME

Section 1. The name of this committee is Title VI American Indian Parent Education Advisory Committee of the Sierra Unified School District (hereinafter referred to as Title VI Parent Advisory Committee).

ARTICLE II- PURPOSE

Section 1. The purpose of the Title VI Parent Advisory Committee is to administer the application for and performance of a contract under the Title VI Regulations for the purpose of assisting those efforts designed to meet the specialized and unique educational needs of eligible American Indian students. Title VI rules and regulations will be followed as required by law and will take precedence.

ARTICLE III- POWERS

Section 1. Required Powers. To carry out the Title VI Parent Advisory Committee's purpose, the Title VI Parent Advisory Committee shall have the authority to:

- (a) Participate fully in the planning, development, implementation, and evaluation of all programs conducted under a contract or contracts pursuant to the Title VI Parent Advisory Committee and regulations. Such participation shall include further authority to:
 - (i) Review and/or recommend curricula, including texts, materials, and teaching methods to be used in the contracted programs.
 - (ii) Approve budget preparation and execution for funds received under the Title VI Program.
 - (iii) Recommend criteria for employment in the program, and serve on the interview committee when appropriate (size of interview committee to determine the number of parent members).
 - (iv) Following the interviews, nominate a reasonable number of qualified prospective educational programmatic staff members from which the contractor would be requested to select.
 - (v) Review with school administration, staff performance and recommend appropriate action to the contractor. The committee may call an executive session if personnel are discussed.
 - (vi) Review program results and recommend appropriate action to the contractor.
 - (vii) Approve or disapprove all programs to be contracted under the Title VI Parent Advisory Committee in the Sierra Unified School District. All such programs shall require the prior approval of the Title VI Parent Advisory Committee.
 - (viii) Secure a copy of the negotiated contracts upon request which include the programs approved by the Title VI Parent Advisory Committee.
 - (ix) Recommend to the US Commission of Indian Affairs through the appropriate Bureau of Indian Affairs contracting officer the cancellation or suspension of a contract

which contains the program(s) approved by the Title VI Parent Advisory Committee if the contractor fails to permit the Title VI Parent Advisory Committee to exercise its powers and duties under the Title VI Parent Advisory Committee regulations.

Section 2. Additional Powers. From time to time, the Title VI Parent Advisory Committee may exercise the following additional powers and duties:

- (a) Participate in negotiations concerning all contracts under the Title VI Parent Advisory Committee regulations
- (b) Make an annual assessment of the learning needs of Indian children in the Sierra Unified School District.
- (c) Have access to and/or request all reports, evaluations, surveys, and other Title VI program and budget related documents determined necessary by the Title VI Parent Advisory Committee to carry out its responsibilities, subject to the confidentiality and privacy provisions of the Title VI Parent Advisory Committee regulations.
- (d) Hear grievances related to programs in the education plan, and make recommendations to the Sierra Unified School District Board of Trustees.
- (e) Meet regularly with the professional staff serving Indian children and at least once a year with the Sierra Unified School District Board of Trustees.
- (f) Hold Title VI Parent Advisory Committee meetings on a regular basis which are open to the public.
- (g) Have such additional powers as are consistent with the Title VI Parent Advisory Committee regulations as stated in the law.

ARTICLE IV- COMMITTEE MEMBERSHIP

Section 1. Number of Committee Members. The authorized minimum number of Title VI Parent Advisory Committee members shall be five (5). The majority of the members, whatever the number, must be parents of American Indian Children, and a majority of that group must be parents of eligible Indian students enrolled in Sierra Unified School District and affected by the Indian Education Program as required by Title VI.

Section 2. Qualifications and Selection of Committee Members. Title VI Parent Advisory Committee members shall be selected from among persons of American Indian descent and the majority must be parents (including persons acting in loco parentis) of eligible Indian students affected by programs to be contracted under the Title VI Program in the Sierra Unified School District.

Section 3. Election and Term of Office of Committee Members. Title VI Parent Advisory Committee members shall be selected at each annual meeting. Each Title VI Parent Advisory Committee member, including a member selected to fill a vacancy, shall hold office until the next annual meeting unless they move from the area or request to be released.

Section 4. Vacancies. A vacancy on the Title VI Parent Advisory Committee, by resignation, disqualification or otherwise may be filled by a vote of the majority of the committee members, to complete the year. Also, the parents of eligible Indian students may select a member to fill a vacancy, if it is not filled by the committee.

Section 5. Officers. An officer on the Title VI Parent Advisory Committee shall be a Chairperson, a Vice Chairperson, a Secretary, and a Treasurer if appropriate. The officers shall be elected and/or selected by the committee, and serve at the pleasure of the Title VI Parent Advisory Committee.

- (a) **Chairperson.** The Chairperson shall preside at the Title VI Parent Advisory Committee Meetings and shall exercise and perform such other powers and duties as may be assigned from time to time by the Title VI Parent Advisory Committee.
- (b) **Vice Chairperson.** In the absence or disability of the Chairperson, the Vice Chairperson shall carry out the duties and responsibilities of the Chairperson.
- (c) **Secretary.** The Secretary shall take the minutes of each Title VI Parent Advisory Committee meeting. If the Secretary, prior to the meeting, is unable to be present, the Secretary or Chairperson shall designate another person to take the minutes of the meeting.
- (d) **Treasurer.** The Treasurer shall be responsible for maintaining accurate record of any monies obtained through fundraising efforts.

ARTICLE V- MEETINGS

Section 1. Place of Meetings. Regular or Special Meetings of the Title VI Parent Advisory Committee may be held at Auberry School, Sierra Elementary School, Sierra High School, Sierra Unified School District Office or at any other place as designated in the notice of the meeting. Each meeting shall be open to the general public.

Section 2. Notice of Meetings. The notice of each meeting of the Title VI Parent Advisory Committee shall be posted at least forty-eight (48) hours prior to the meeting, delivered personally, by mail or telephone, and the agenda will be posted on the board designated for notices at Sierra Unified School District and at each school. In addition, notice of the annual meeting shall be given by written notice to all parents of each student known to be eligible under the program. Regular meetings of the Committee shall be held monthly, unless canceled upon notice, and special meetings may be held at any time following notification.

Section 3. Quorum. A majority of the authorized (annually selected) members of Title VI Parent Advisory Committee shall constitute a quorum for the transaction of business, as long as the majority in attendance are parents of participating Title VI students. Every act or decision made by a majority of the members present at a meeting duly held, at which a quorum is present, shall be regarded as the act of the Title VI Parent Advisory Committee. A meeting at which a quorum is initially present may continue to transact business, notwithstanding the withdrawal of Committee members, if any action taken is approved by at least a majority of the required quorum for that meeting.

Section 4. Adjournment to Another Time or Place. Whether or not a quorum is present, a majority of the Title VI Parent Advisory Committee members present may adjourn any meeting to another time or place. Notice of the time and place of resuming a meeting that has been adjourned shall be given to members who were not present at the time of adjournment.

ARTICLE VI- SUBCOMMITTEES

Section 1. The Title VI Parent Advisory Committee may, by resolution adopted by a majority of the authorized number of Committee members, designate one or more subcommittees, each consisting of two or more Committee Members. A subcommittee may be granted only powers and authorization of the Title

VI Parent Advisory Committee to the extent provided in the resolution and limited to carrying out a decision of the Title VI Parent Advisory Committee

ARTICLE VII- RECORDS AND REPORTS

Section 1. Title VI Parent Advisory Committee shall send to the office of Sierra Unified School District the original or a copy of the Bylaws as amended to date at the minutes of each meeting of the Title VI Parent Advisory Committee. The bylaws, minutes, and other public records of the Committee shall be open to inspection by anyone upon written demand.

ARTICLE VIII- AMENDMENTS

Section 1. Except as otherwise required by law, these Bylaws may be amended or repealed, and new Bylaws adopted by the Title VI Parent Advisory Committee by majority vote at any scheduled meeting.

SECRETARY'S CERTIFICATE OF ADOPTION OF BYLAWS

I hereby certify that I am the duly elected and acting Secretary of the Title VI Parent Indian Education Committee of the Sierra Unified School District, and that the foregoing Bylaws constituted the Bylaws of said Committee as duly adopted at a meeting of the Title VI Parent Advisory Committee held on

April 26, 2021.

Rebecca Riley for Julia Sellers
Secretary, Title VI Parent Advisory Committee