



# SIERRA UNIFIED SCHOOL DISTRICT

## ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES AGENDA

Monday, December 10, 2018

5:30 p.m. Public Session – 7:00 p.m. Closed Session  
Reconvene in Public Session following Closed Session

Virginia B. Causey Educational Center  
29143 Auberry Road, Prather, CA 93651

*ALL TIMES NOTED THROUGHOUT THE AGENDA ARE APPROXIMATE*

**MEMBERS OF THE PUBLIC ARE WELCOME AT ALL OF OUR MEETINGS.  
YOUR PARTICIPATION IS ENCOURAGED AND APPRECIATED.**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Jeanette Blunt at (559) 855-3662 ext. 107 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the Superintendent's Office located at 29143 Auberry Road, Prather, CA 93651 during normal business hours. In addition, such writings and documents will be posted on the District's website, [www.sierrausd.org](http://www.sierrausd.org). These proceedings are recorded on podcast and are available for review on the District website.

This meeting being conducted by teleconference at the following location: 29649 Watts Valley Road, Tollhouse, CA 93667. The following Board Member will be participating at this location: Tom Mendenhall. Each teleconference location is open to the public and any member of the public has an opportunity to address the School Board from a teleconference location. The School Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference location.

### Strategic Goals

- Goal 1: Ensure and Maximize Student Achievement
- Goal 2: Provide Diverse Education Options to Meet the Needs of Each Student
- Goal 3: Optimize, Pursue and Allocate Resources to Accomplish Strategic Goals
- Goal 4: Recruit, Retain and Maintain a High Quality Workforce
- Goal 5: Ensure a Safe, Healthy, Positive and Structured Learning Environment

### Mission Statement

Our mission is to inspire, engage, challenge, and support all students to reach their highest level of learning and personal development.

5:30 p.m.

#### I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call –Chrissy Falk, Tom Mendenhall, Bert Weldon, Norm Saude, Don Fowler, Connie Schlaefer, Ron Eldridge
- C. Adopt Agenda

D. Identify Closed Session Topics

1. Personnel
2. Potential Litigation

E. Pledge of Allegiance

II. RECOGNITIONS

A. Sierra Junior/Senior High School

1. Tony Sharp

B. Facilities and Transportation

1. Wally Tobin

III. PUBLIC COMMENT PERIOD

This section of each regular session is set aside for members of the public to comment on any item within the jurisdiction of the Board, but not appearing on the agenda. Items presented under public comment may not be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to comment at the time the item is called for consideration by the Board. Any person addressing the Board under public comment will be limited to a 3 minute presentation to ensure that all interested parties have an opportunity to speak. Also, all persons addressing the Board must state their name for the record.

*NOTE: Background information on Agenda Items is available at the Superintendent's Office and on the district website [www.sierrausd.org](http://www.sierrausd.org) for public review.*

IV. BOARD ORGANIZATION

A. OATH OF OFFICE: Swearing In of Newly Elected Board Members

1. Wes Qualls
2. Jason Schroer

B. ACTION ITEMS: Organization of the Board of Trustees

1. Election of the Board President
2. Election of the Board Vice President
3. Election of the Board Clerk
4. Establishment of the Time, Day and Place of 2019 Regular Board Meetings ([Proposed Calendar](#) Enclosed)
5. Election of California School Board Association Legislative Representative to the District
6. Appointment of [Board Member Voting Representative for Fresno County](#) Committee on School District Organization Elections
7. Nomination of [California School Board Association Delegate Assembly](#)

V. COMMUNICATIONS

A. Reports

1. ASB President – Brooke Kuball
2. Site Reports
  - a. Foothill Elementary School, Alan Harris, Ed.D. – Principal
  - b. Sierra Junior/Senior High Schools, Sean Osterberg – Principal
  - c. Sandy Bluffs Alternative Education, Ara Keledjian – Director
3. Superintendent Report - Melissa Ireland, Ed.D.
4. Department Reports
  - a. Facilities and Maintenance - Jim Harris, Supervisor
    1. [Facilities Inspection Tool \(FIT\)](#)
  - b. Transportation – Craig Barnes, Supervisor
  - c. Business Services - Janelle LaBerge, Assistant Superintendent
    1. [Monthly Budget Report](#)
    2. [Staffing Allocations](#)
  - d. Education Services – Tammy Montgomery, Director
    1. [DLA Reports](#)
5. Program Reports – NONE
6. Sub-Committee Reports – NONE

B. Board Reflections

6:15 p.m.

VI. CONSENT CALENDAR AGENDA

- A. Routine Business transactions, annual renewal of programs, bids, agreements, notices of public hearings, and proclamations:
1. Approval of [Warrants](#)
  2. Approval of [Minutes](#)
  3. Approval of [Donations](#)
  4. Approval of Contracts – NONE
- B. Certificated Personnel Items: NONE

C. Classified Personnel Items:

1. Requests for Leaves of Absence: NONE
2. Resignations/Retirements: NONE
3. Terminations: NONE
4. Employments:

The Governing Board is requested to ratify/approve the following:

- a) New/Modification; Utility; Jonathan Weckwerth; effective 11/1/2018.
- b) Replacement; Food Server; Cara Denomme; effective 11/13/2018.
- c) Replacement; Food Server; Faren Garabedian; effective 11/26/2018.
- d) New/Modification; Custodian; Timmy Shellenberger; effective 11/26/2018.
- e) Replacement; Food Server; Denise Zizzo; effective 11/26/2018.

VII. OLD BUSINESS

A. ACTION ITEM: Resolutions Nos. 09-18/19, 10-18/19, 11-18/19, and 12-18/19 (J. LaBerge)

The board will discuss closing inactive funds contained within the Sierra Unified School District budget. The following funds have not been utilized in many years and it has been the recommendation of District auditors to close such funds. Recall previous board discussion from early 2018.

Under consideration for closing:

[1701 Special Reserve for Other than Capital Outlay](#) (balance of \$3,581.54)

[2100 Building Fund](#) (balance of \$3,974.26)

[3502 County School Facilities Fund](#) (balance of \$99.31)

[6700 Self-Insurance Fund](#) (balance of \$190.73)

It is proposed that the revenue contained in the above funds be transferred to fund 4001 (Special Reserve for Capital Outlay Projects, existing balance = \$3231.06) for future modernization projects. Total of the resulting set aside to initiate savings for modernization projects would be \$11,076.90. Such action requires board resolution. Language for potential resolution is included as a supporting document, for board consideration.

The Board is requested to approve Resolutions Nos. 09-18/19, 10-18/19, 11-18/19, and 12-18/19.

B. INFORMATION: [Newly Approved Long Range Plan](#)

VIII. NEW BUSINESS

A. ACTION ITEM: Approval and Certification of [First Interim Report](#) – Financial (J. LaBerge)

The first Interim Report provides the Fresno County Office of Education with the current year and subsequent two years budget, based on current data, as required by law.

It is requested that the Board certify the fund report and narratives as presented and adopt a Positive Certificate.

- B. DISCUSSION/ACTION ITEM: School Facilities Program – [Resolution #13-18/19](#) (J. LaBerge)

In order to submit applications for eligibility determination for the School Facilities Program, a resolution in support of those applications from the SUSD Board of Trustees must be approved.

The Board is requested to approve Resolution #13-18/19

- C. DISCUSSION/ACTION: [Agreement Between Sierra Unified School District \(SUSD\) and Fresno County Superintendent of Schools \(FCOE\)](#) (M. Ireland)

The agreement between SUSD and FCOE, enclosed in the Board packets, is for Behavioral Health Services for the 2018-2019 school year. It must be Board approved and signed sometime in December in order for clinicians to start in January.

The Board is requested to approve the Agreement between SUSD and FCOE for behavioral health services.

IX. ADVANCED PLANNING

- A. [Governance Calendar](#)  
B. Next Regular meeting date: TBD – Proposed Date – January 14, 2019  
C. Next Special meeting date(s):  
D. Requested Future Agenda Items:

X. CLOSED SESSION

- A. Personnel - Public Employee Discipline / Dismissal / Release / Complaint / Employment (Gov. Code § 54957)  
B. Potential Litigation (Government Code 54956.9)

XI. RECONVENE IN OPEN SESSION

- A. Adjourn Closed Session and Reconvene Open Session  
B. Report Action Taken in Closed Session

8:00 p.m.

XII. ADJOURNMENT